

Dear Parents,

To ensure a smooth and happy start to your child's journey with us, please go through the following checklist carefully:

1. Settling Period:

For the initial 1–2 weeks, your child will stay in school for only 1 hour (depending on their comfort level). This helps them gradually adjust to the new environment.

2. Submission of Admission Form:

Please ensure that the complete admission form is submitted at the earliest. This is important for processing your child's records and other official formalities.

3. Daily Essentials for Non-Potty-Trained Children:

If your child is not yet potty trained, please send the following daily in their bag:

- A clean diaper
- A full change of clothes
- A Tiffin/snack box
- A filled water bottle
- Wet wipes
- A handkerchief (for all students)

4. Full Day Attendance After Settling:

Once your child is comfortable, they will attend school for the complete scheduled hours.

5. Learning Materials:

Please ensure worksheets and theme-based practice books are always in your child's bag as per the weekly schedule.

6. Communication & Updates:

Stay updated with all school communication by regularly checking the **broadcast messages** for:

- Daily activities
- Homework
- Show & Tell topics
- Special event notifications

7. **Labeling of Belongings:**

Kindly label all your child's belongings — including water bottles, snack boxes, clothes, and bags — to avoid any mix-up or loss of items.

8. **Uniform & Hygiene:**

Children must come to school in proper uniform. **Wearing socks is mandatory** as shoes are not allowed inside the classrooms. This practice helps us maintain a clean and hygienic environment, allowing children to play freely and safely, while also reducing the risk of infections.



PINWHEEL
Elementary School